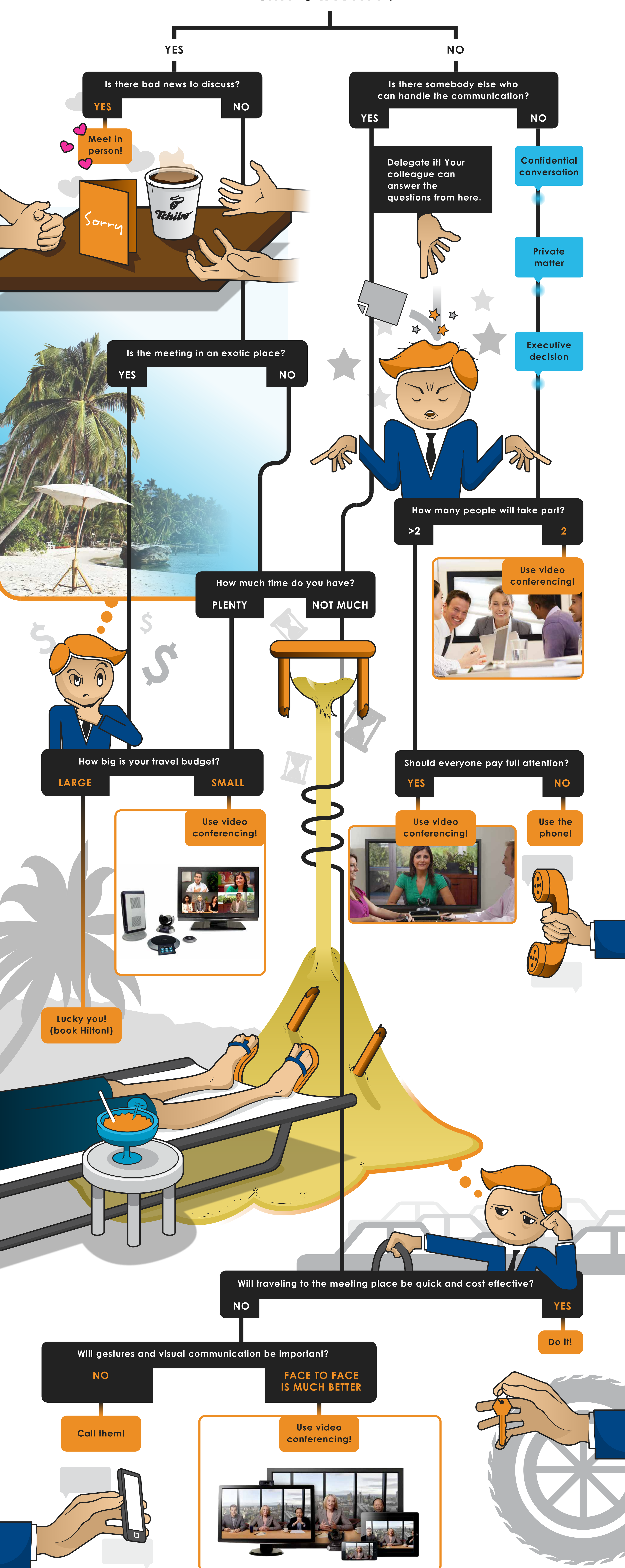


# TO MEET OR NOT TO MEET

Use this chart to determine the best method of communication for any business situation.

Start with this question:  
**IS THE TOPIC IMPORTANT?**



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